

Minutes for Annual Parish Council Meeting Dorchester Parish Council

Wednesday 8th May 2024 at 19:30, Back Room, Dorchester Village Hall

Members present; Chairman Mike Corran MC, Vice Chairman John Taylor, JT, Councilors Mark Williams MW, Mike Atkinson MA, Charlotte Garside CG, Chris Hill CH, Jon Brydges JB.

Attending Clerk Jenny Welham JW.

1. Elect Chair & Vice Chair – to elect Chair and Vice Chair for the coming year.

Mike Corran proposed and seconded, elected as Chairman, Unanimous . John Taylor proposed and seconded. Elected as Vice Chairman, Unanimous.

1.1 To receive Chair's & Vice Chair's signed declaration of acceptance of office.

Declaration of Office Forms duly signed by MC & JT witnessed and signed by Clerk.

2. Receive & approve Apologies for Absence. Becky Waller working.

3. To receive Declarations of interests for Items on this Agenda including disposable pecuniary interests. None.

4. To facilitate Public Participation regarding items on this Agenda.

Two MOP present.

5. To Approve Minutes of the previous Council Meeting 10th April 2024.

Two corrections one typing error and one removed a duplicate sentence as repeated elsewhere. The minutes duly Approved as True Record.

JT asked for update on DPC IT strategy. JB updated progress to date, meeting with Clerk on 13th June.

6. Matters Arising & Progress Updates (Appendix A) from those minutes not elsewhere on the Agenda. (note proposals for decisions to be made will be included on a future Agenda.)

The Clerk had circulated the Action List (Appendix A), gave an update on progress. CH requested that the 20mph signage be added to the Action list, noted and agreed.

Orientation Boards progress had been made, **Resolved** that the Clerk would take this task over from the retired clerk, and obtain a commitment from the designer to establish a timeframe for completion.

Resolved Clerk to remove the barrier gate code for recreation ground to unlock padlock from her voicemail felt this could breach security and allow travellers to access.

7. Report from District & County Councillor.

Not present reports had been circulated.

8. Governance to review and adopt appropriate Standing orders & Financial Regulations. (Appendices B & C).

Standing Orders – **Resolved** to change paragraph 24 to read, Councillors are authorised to inspect parish council assets as deemed necessary, then Adopted.

Financial Regulations – reviewed the financial limits and the delegation to the Clerk/RFO, all agreed. **Resolved** to Adopted the Financial Regulations

9. Annual Parish Meeting D2023 – review implications/decisions.

Meeting held 1st May. 60 MOP attended. Chair MC gave his Report and Financial report.

Next steps issue Terms of Reference & GDPR references for the working groups.

Councillors to give an update on their groups;

Environment and Nature Group MC, CG 10 people, some want to be operational and some want to help with strategy. JT/CH had a meeting with River Thames Conservation Trust, they wish to build a fish passage, some concerns on impact to weir and buck pool side gate, no funds. JT and CH expressed their concerns and they listened and will now be going for 1 planning application there is a follow up meeting 20 May. MC will chair.

Traffic Group MA Chair only councillor, 4/5 people. A wide range of issues needs to split tasks to bypass speeding/noise and in village parking/speeding. Will be measuring noise level on bypass with a decibel meter. BW will join this group.

Pavilion Group JB BW 4/5 people. The sports clubs all get on well and would like to work together. Raised matter of Litter, External painting of the building Cricket Club have offered to carry out this work. Improvements suggested, bar, wi-fi, larger kitchen, more storage. Funding will be required County Cllr. RB had attended a Funding meeting. Consider Capital Funding and CIL. Chair for the group to be decided by discussion between JT and JB.

Clerk raised matter of all the clubs using the Pavilion FOC and DPC pay for all the utilities, this needs to be considered in any plans moving forward as most parishes make some charge for use of their buildings.

Affordable Homes Group MW CH JT. 10 people in group showing much interest. Small developments preferred. Fiona Brown CFO had offered some ideas, 4 work streams, understand needs based assessment, supply look at potential sites, MW has some ideas, delivery vehicle form a community land trust so owned by the community, policies, link back to the DPC NP. JT to Chair.

10. Finance See Payments list attached to these minutes. **Resolved** to Approve all payments.

10.2. To consider any Quotations for works or renewal of services – Zurich Insurance renewal.

DPC entered a 3 year contract with Zurich 2023. The renewal for this the second year is £2695.99 this represents an increase of £300.69 on previous year. **Resolved** to renew.

11. Audit – 2021/22, 2022/23 – To review Internal Audit Report. The internal audit report was read and as expected there are areas for improvement regarding governance. The Clerk is working on these areas as part of the transformation project.

12. Annual Governance & Accountability Return – Agar – review and sign off the Agars, Annual Accounts for 2021/22 & 2022/23. The Chairman and Clerk/RFO checked and signed off the Agars for these two years noting that the Governance section had some “No’s” ticked. These matters will be address as part of the transformation project by the Clerk.

13. Planning to Consider Planning applications received from SODC and any other applications submitted & published on the SODC Planning portal between circulation of this Agenda and the meeting.

P24/S1173/HH – Swimming pool, outbuilding for ancillary use to the farmhouse, 91 High St. Dorchester OX10 7HP – PC resolved no comment.

P24/S1301/HH – Single storey rear extension to property and internal alterations. 3 The Limes Dorchester OX10 7LL. – PC resolved no comment.

14. Items for Information and Next Agenda. Overy Footpath Update, OCC Grant Funding for Community Transport. Benson library requested support. Grant policy required. Pay Benson £96.

A Mop mentioned parking this weekend with the festival should DPC talk to the festival to have correct marshals. For future. CG Looking at event to open playground. Tree survey. JW is dealing with this and will be requesting quotations during May.

Trees MW wants to review this at a future meeting.

15. Date for next Meeting 12th June 2024

Meeting closed at 9.40 pm

Signed..... Date.....

